King County	Department of Adult and Juvenile Detention Adult Divisions General Policy Manual	
	Chapter 7 **Resident Services**	
7.03.002, Sanitation of Housing Units	Approved By:	Director Allen Nance
	Effective Date:	October 31, 2023
	Reviewed By:	PRC
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Purpose
To establish guidelines for maintaining the sanitation of housing units.

Policy
Resident housing units shall be cleaned and inspected on a regular basis to ensure the safe, secure, and healthy functioning of the facilities.

References
DAJD Policies: 2.01.001, Emergency After-Hours Repairs
2.01.003, Preventative Maintenance Plan
7.04.003, Food Services Management and Operations

A. General Guidelines

1. The unit workers shall complete day-to-day cleaning of the common areas of the housing units.
2. The cleanliness of each housing unit shall be the responsibility of those residents residing within it.
3. In any restrictive housing unit, the Officer shall have resident workers escorted from resident worker housing to clean as designated.
4. Each resident is responsible for the cleanliness of their cell or dayroom.
5. All unit Officers shall inspect the unit or wing's public areas and individual cells for cleanliness on each shift.
6. Shift Commanders or assigned Sergeants shall conduct facility wide inspections for facility cleanliness once a month and the inspection reports shall be signed and forwarded to the Division Major.
7. For any questions concerning structural repairs or maintenance, refer to Department policy 2.01.001, Emergency After-Hours Repairs and 2.01.003, Preventive Maintenance Plan.
8. For any questions concerning the Kitchen, refer to Department policy 7.04.003, Food Services Management and Operations.

9. Replacement cleaning equipment shall be available at the division Maintenance and Supply Unit.

B. Procedure

1. Restrictive Housing Units
   a. Residents shall regularly be offered approved cleaning equipment to clean their cell.
   b. Resident workers shall be responsible for the cleanliness and upkeep of the common areas within the unit.
   c. Resident workers shall not interact with restrictive housing residents.
2. Psychiatric and Medical Housing Units
   a. At KCCF, unit workers shall clean all areas as needed.
   b. If needed, residents in restrictive housing may be moved to another secure location to allow the resident workers to clean the cells, as needed.
   c. Immediately upon the release or transfer of any resident from restrictive housing, the Officer shall have the resident workers clean and disinfect the emptied cell.
3. Disinfection of Cell or Housing Unit When Resident Is Transferred to Infection Precautions
   a. JHS MD/ARNP requesting the transfer will advise the appropriate DAJD Supervisor of the following:
      a) the precaution status (e.g., contact, enteric, droplet, airborne)
      b) the disinfectants required (i.e., either regular disinfectant, EPA-registered hospital grade disinfectant or bleach-based germicidal wipes or solution)
      c) the recommended extent of disinfection (e.g., bathroom structures only, whole cell, or what parts of a common housing unit)
   b. Following movement of an resident into *contact or droplet precautions (this includes residents with suspected or confirmed COVID-19 or MPXV infections*, the resident area will be disinfected. No waiting time is required before disinfection.
      a) For suspected or confirmed MPXV infections, the area should not be swept, dusted or vacuumed. Cleaning with the approved EPA registered hospital grade disinfectant is required.
   c. Following movement of a resident into *airborne precautions*, the resident area should be left unused for four hours before disinfection.
   d. Where regular disinfection is required, the resident worker can employ the products normally used for disinfection (i.e., quaternary ammonium). A germicidal wipe labeled as effective against Hepatitis A is the appropriate product to utilize for limited surface areas.
   e. Where disinfection with an EPA registered hospital grade disinfectant is required, a uniformed staff member will obtain a sprayer containing the Department approved EPA registered hospital grade disinfectant and supervise its use.
   f. Where bleach disinfection is required for a small surface area, the resident workers can utilize a bleach-based sanitizing wipe that is available through DAJD Maintenance and Supply. If large areas such as walls or floors need to be disinfected, then free bleach solution is available from DAJD Maintenance and Supply.
   g. Where bleach is required for disinfection, residents in close quarters to the noxious chemical odor of bleach may need to be relocated temporarily until adequate ventilation is achieved.

h. Resident workers terminally disinfecting a droplet precaution, MPX/MPX rule out or COVID-19 positive area should wear eye protection, surgical mask, gown or level II white overalls, gloves and rubber boots.
i. The resident workers will watch safety training videos to include a Department and Jail Health Services approved video of proper donning and doffing of eye protection, surgical mask, gown or overalls and gloves prior to leaving their housing unit to work in a droplet precaution, MPX/MPX rule out or COVID-19 positive unit.